



2009 SUMMATIVE EXAMINATION ENROLMENT FORM

The Australian College of Rural and Remote Medicine (ACRRM) is pleased to announce that enrolments are now open for the 2009 Examination Program: Multisource Feedback (MSF), mini Clinical Examination (miniCEX), Multiple Choice Question Examination (MCQ) and Structured Assessment Using Multiple Patient Scenarios Examination (StAMPS). The rules of admission are detailed below. After enrolment, the candidate will receive detailed information concerning the logistical arrangements for the examination.

Assessment	Assessment Date	Enrolment closing Date	Cost (GST Inclusive)
MSF	At the candidates choosing	Can enrol at any time	\$400.00
MCQ	21 February 2009	02 January 2009	\$495.00
MCQ	22 August 2009	03 July 2009	\$495.00
StAMPS	02 & 03 May 2009	13 March 2009	\$935.00
StAMPS	17 & 18 October 2009	04 September 2009	\$935.00
miniCEX	February – July 2009*	02 January 2009	\$1035.00**
miniCEX	August – December 2009*	29 May 2009	\$1035.00**

miniCEX Special Considerations

*The exam takes 3 – 4 hours. ACRRM will provide each candidate with a choice of 5 possible exam dates and times, from which the candidate is required to choose 1.

**For candidates who wish to undertake this examination in locations with difficult or expensive access for the examiner, an additional fee may be payable. Hence candidates are requested to time their examination for terms when they are in less remote locations.

Rules of Enrolment

- (1) Only those in one of the following categories can enrol for the examination:
 - A bona fide ACRRM registrar (i.e. enrolled in an approved pathway including Vocational Preparation Program, Remote Vocational Training Program, Experienced Based Pathway and the Independent Pathway)
 - A bona fide Advanced Standing Assessment candidate (i.e. received FACRRM prior to Feb 07 but does not yet have VR)
 - A FACRRM with VR who wishes to undertake exams for professional development purposes

- (2) Registrars in the Vocational Preparation Program, Remote Vocational Training Program please note:
 - summative MSF can be attempted in year 3 or 4
 - summative miniCEX can be attempted in year 3 or 4
 - MCQ can be attempted in year 2 or 3 or 4
 - StAMPS can be attempted only after the logbook, summative MSF, summative miniCEX and MCQ have all been successfully completed

- (3) Registrars in other programs and advanced standing candidates should contact the Assessment Office to ascertain which items to enrol in

- (4) Fellows of ACRRM with VR are welcome to enrol in any segment

- (5) Each component can only be attempted a set number of times:
 - summative MSF can be attempted three times
 - summative miniCEX can be attempted three times
 - MCQ can be attempted three times
 - StAMPS can be attempted two times



EXAMINATION APPLICATION FORM

1. CANDIDATE DETAILS

ACRRM MEMBER NUMBER: _____ SURNAME _____

First Name: _____ Middle Name(s): _____

Date of Birth: _____ Gender: Male/Female _____

Mailing Address: _____

Town/City _____ State/Postcode: _____

Home Telephone: _____ Work Telephone: _____

Mobile: _____ Email: _____

Fax (Home): _____ Fax (Work) _____

2. PATHWAY TO FELLOWSHIP / CATEGORY of ENROLMENT

- Vocational Preparation Program
- Independent Pathway
- Remote Vocational Training Scheme
- FACRRM with VR for professional development purposes

RTP (if applicable)

3. ENROLMENT SELECTION

Please indicate (✓) which assessment components you wish to enrol in:

- MSF time of candidate's choosing
- MCQ: 21 February 2009
- MCQ: 22 August 2009
- StAMPS: 02 & 03 May 2009
- StAMPS: 17 & 18 October 2009
- miniCEX: February – July 2009*
- miniCEX: August – December 2009*

4. MCQ: ADDITIONAL INFORMATION REQUIREDExamination Location:

ACRRM will endeavour to work with a candidate to ensure that the examination can be undertaken as closely as possible to the preferred location, but reserves the right to require the candidate to travel to a suitable venue if required. Such travel will be at the candidate's expense. Please refer to the attached documentation when considering your options.

Nominated Examination Location: Please nominate the location in which you would like to sit the exam.					
Town/Suburb		State		Postcode	
Nominated Examination Venue: Please nominate a potential venue.					
Venue Name		Venue Type			

5. StAMPS: ADDITIONAL INFORMATION REQUIREDExamination Location:

ACRRM will endeavour to work with a candidate to ensure that the examination can be undertaken as closely as possible to the preferred location, but reserves the right to require the candidate to travel to a suitable venue if required. Such travel will be at the candidate's own expense. Please refer to the attached documentation when considering your options.

Nominated Examination Location: Please nominate the location in which you would like to sit the exam.					
Town/Suburb		State		Postcode	
Nominated Examination Venue: Please nominate a potential venue. Please note that the venue must be equipped with video-conferencing facilities.					
Venue Name		Venue Type			

6. MINICEX: ADDITIONAL INFORMATION REQUIREDExamination Location:

Nominated Examination Location: Please nominate the location in which you would like to sit the exam.					
Town/Suburb		State		Postcode	
Nominated Examination Venue(s): Please nominate a potential venue. Please refer to the attached documentation when considering your options.					
Venue Name		Venue Type			
Please indicate which days of the week / times would be most suitable and also which dates you will not be available for examination Nominated Examination Venue(s):					
Please indicate which dates you will <u>not</u> be available					

7. PAYMENT, WITHDRAWALS & REFUNDS

I wish to enrol for the assessment item(s) as detailed above and I enclose a total of \$..... in full and final payment (except for the miniCEX where candidates in difficult access locations may be required to pay an additional fee)

Payment Method: (please tick one)

Cheque	Money Order	BankCard	MasterCard	Visa
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Credit Card Number:

Expiry Date: Signature of Card Holder:

ACRRM will issue a Tax Invoice (including GST) as your receipt.

Full payment and a certified copy of the applicant’s photographic identification must accompany this Application Form. Photographic identification must be in the form of a driver’s licence or passport.

An application for enrolment in a particular assessment component does not guarantee that a candidate will be able to sit the nominated assessment/s. ACRRM reserves the right to decline any application for enrolment in the Assessment Program.

ACRRM reserves the right to instigate additional requirements and guidelines relating to the ACRRM Assessment Program, if required. All candidates will be given adequate notice if any additional requirements are necessary.

Withdrawals & Refunds

- Where a candidate withdraws from an examination, in writing, at least 28 days prior to the examination date (60 days for the miniCEX), a partial refund of 75% will be made.
- Where a candidate withdraws from an examination, in writing, less than 28 days prior to the examination (60 days for the miniCEX), no refund will be made.
- Refunds approved in accordance with this policy will be paid within 28 days of written notification of withdrawal.
- Refunds will be issued to the enrolled candidate.

8. DECLARATION

I, _____(please print full name), declare that the information I have provided is true and accurate. I have read the MCQ and StAMPS Enrolment Information and understand its contents. I have read this Application Form in full and agree to abide by the conditions stated.

Signed: _____ Date: _____

Please return completed applications to:

Assessment Coordinator
 Australian College of Rural and Remote Medicine
 GPO Box 2507
 Brisbane
 Queensland 4001

or Fax to 07 3105 8299

ACRRM Office Use Only			
Photo ID Received	Yes/No	Payment Received	Yes/No
MSF	Date Enrolment Received		
	Date Enrolment Processed		
	Date Candidate Advised		
MCQ	Date Enrolment Received		
	Date Enrolment Processed		
	Date Candidate Advised		
StAMPS	Date Enrolment Received		
	Date Enrolment Processed		
	Date Candidate Advised		
MiniCEX	Date Enrolment Received		
	Date Enrolment Processed		
	Date Candidate Advised		
Additional comments:			